

## Appendix B – Detailed Listing of Proposed fees and charges for 2024/25

Function	Existing Charge 2023/24	Proposed Charge 2024/25
<b>Library Charges &amp; Fines</b>		
Library Membership	Free	Free
Library Fines on Overdue Books	Free	Free
<b>Loan Charges</b>		
CD's (Music) – (Free for visually impaired)	50p Per Week	50p Per Week
Foreign Language Courses (not ESOL)	£2.50 per week	£2.50 per week
Music sets –	Price on application	Price on application
Company Information - for company information, trademark searches, marketing information and mailing lists on application from the Business Information Service	Price on application	Price on application
<b>Other Charges</b>		
Lost or Damaged Tickets	£2	£2
Lost or Damaged Items	Replacement Cost	Replacement Cost
Admin charge on lost or damaged items	£2	£2
<b>Photocopying and Printing</b>		
Black and White A4	20P per sheet	20P per sheet
Black and White A3	30p per sheet	30p per sheet
Colour A4	50p per sheet	50p per sheet
Colour A3	70p per sheet	70p per sheet
<b>Reservations</b>		
Reserve stock not available in Manchester Libraries	£5 per item	£5 per item

Reserve stock available in Manchester Libraries	Free	Free
<b>Internet and Wi- Fi</b>		
Wi Fi Usage	Free	Free
Internet Usage for Library Members	Free	Free
Internet Usage for Non-Library Members	£2 per hour	£2 per hour
<b>Meeting Room Hire</b>		
The Avenue Library 1 -1 Room (2-3 Capacity)	£10 per hour	£10 per hour
The Avenue Victoria Room (25 Capacity)	£20 per hour	£20 per hour
Beswick Meeting Room 1 (20 capacity)	£20 per hour	£20 per hour
Beswick Meeting Room 2 (30 capacity)	£30 per hour	£30 per hour
Beswick Meeting Room 1 and 2 open (50 capacity)	£40 per hour	£40 per hour
Chorlton – Large Room (40 capacity)	£30 per hour	£30 per hour
Forum – Room 1 Large (40 capacity)	£30 per hour	£30 per hour
Forum – Room 2 (2 - 3 capacity)	£10 per hour	£10 per hour
Forum – Room 3 (2-3 capacity)	£10 per hour	£10 per hour
Forum – Room 4 (4 capacity)	£10 per hour	£10 per hour
Forum – Room 5 (15 capacity)	£20 per hour	£20 per hour
Forum – Room Classroom (20 capacity)	£20 per hour	£20 per hour
Forum – Room ICT Room (20 capacity)	£20 per hour	£20 per hour
Gorton – Small Room - (2 - 3 capacity)	£10 per hour	£10 per hour
Gorton – ICT Room - (20 capacity)	£20 per hour	£20 per hour
Gorton – Medium Room - (25 capacity)	£20 per hour	£20 per hour
Gorton – Large Room - (45 capacity)	£30 per hour	£30 per hour
Longsight Room 8 (45 capacity)	£45 per hour	£45 per hour
Longsight Room 7 with kitchen (35 capacity)	£35 per hour	£35 per hour
Longsight Room 7 and 8 open (80 capacity)	£40 per hour	£40 per hour
Longsight interview Room (2 capacity)	£10 per hour	£10 per hour
Newton Heath Meeting Room (12 capacity)	£20 per hour	£20 per hour

Withington – Meeting Room (15 capacity)	£20 per hour	£20 per hour
Withington – Board Room (15 capacity)	£20 per hour	£20 per hour
Withington – Class Room (30 capacity)	£30 per hour	£30 per hour
<b>Environmental Health</b>		
Primary Authority (existing MCC Partnerships only). Food & Health & Safety Team & Environmental Protection	£76	£80
Health & Safety - Accident Report	£224	£235
Export Health Certificate	£90 minimum charge plus £90 per hour for additional time	£95 minimum charge plus £95 per hour for additional time
Food Hygiene Rating Scheme Visit	£195	£205
Food pre-inspection	£140	TO BE DISCUSSED AND AGREED WITH AGMA
Business Advice Service (Food & Health & Safety Team & Environmental Protection, Housing Compliance & Trading Standards). <b>(Includes Export Health Certificate advice and imported food controls advice)</b>	£90 minimum charge plus £90 per hour or part thereof for additional time	£95 minimum charge plus £95 per hour or part thereof for additional time
<b>Manchester Airport</b>		
Fish or Fish Products clearance – single vet document	£122, OOH £244	£128, OOH £256

As above – multiple documents, charged per document	£78, OOH £156	£82, OOH £164
Charge for additional time per hour	£88, OOH £176	£92, OOH £185
Products of animal origin other than fish (cleared by the Official Veterinarian Surgeon)	£155 and OOH £310	£163 and OOH £326
As above – multiple documents, charged per document	£78, OOH £156	£82, OOH £164
Charge for additional time per hour	£88, OOH £176	£92, OOH £185
Ipaffs Input – Hourly rate	£85 , ooh £170	£92, OOH £185
Products covered by safeguarding measure or specific legislation such as EC 669/2009, EC1152/2009. Per Common Entry Document or similar documentation	£75 OOH £150	£79 OOH £158
As above, requiring sampling	£132 OOH £264	£139 OOH £277
Charge for additional time per hour	£88, OOH £176	£92, OOH £185
Organic Certificates	£80 OOH £160	£84 OOH £168
Disposal Costs	Min charge £69.00 collection (£37.50 if scheduled vehicle £156.35 if dedicated vehicle fuel surcharge	To be agreed with disposal company.



<b>Volumes and Capacity</b>		
Measuring Instruments (For liquid fuel or lubricants or mixtures thereof)	Hourly Rate (Minimum Charge – 2 hours officer time) £180.00	Hourly Rate (Minimum Charge – 2 hours officer time) £190.00
Capacity Measures, includes Measuring Instruments (Intoxicating Liquor) Calibrations/Verifications of measures of length	Hourly Rate (Minimum Charge – half an hour officer time) £45.00	Hourly Rate (Minimum Charge – half an hour officer time) £47.00
<b>Miscellaneous</b>		
Testing Cancellation Charge (Less than 24 hours' notice)	£90.00	£95.00
Failure to attend charge		
Failure to attend charge	£180.00	£190.00
Equipment not listed with a specific charge (Hourly Rate)	£90.00	£95.00
Equipment must be submitted in a clean condition. Reserve right to charge.	£64.00	£67.00
Primary Authority (existing MCC Partnerships only)	£76.00	£80.00
<b>Housing Enforcement and Compliance – Advice to Landlords</b>		
Landlord Advice	£90.00	£95.00
Immigration Inspection	£173.00	£182.00
Demand Notice	£346.00	£363.00
Advisory inspection up to 10 bedrooms - Detailed written advice Over 10 Bedrooms	£453.00 £90 per additional hour	£476.00 £95 per additional hour
<b>Environmental Protection</b>		
Environmental Searches	Level 1 - £75 Level 2 - £152	Level 1 - £79 Level 2 - £160

	Level 3 - £265	Level 3 - £278
Sampling (Private Water Supplies)	Sample visit - £80 Risk Assessment - £233	Sample visit - £84 Risk Assessment - £245
<b>Parks Fees and Charges</b>		
<b>Event Charges</b>		
Community/charity event - head of anticipated event capacity minimum charge of £200 or charge per head whichever is highest.	£0.90	0.98
Commercial event at a premium event site (Heaton Park, Platt Fields or Wythenshawe park) minimum charge of £200 or charge per head whichever is highest.	£2.35	£2.50
Commercial event (All sites excluding above premium sites)	£2.05	£2.25
<b>Events – Rig and De Rig</b>		
<b>Premium Event Site</b>		
Small – Band 1-Capacity 1 -499	£285	£310
Medium Band 2 Capacity 500 – 4,999	£575	£626
Large Band 3 Capacity 5,000 – 19,999	£1,126	£1,226
Major - Band 4 Capacity 20,000+	£1,690	£1,839
<b>All Other Parks</b>		
Small – Band 1-Capacity 1 -499	£225	£245
Medium Band 2 Capacity 500 – 4,999	£450	£489
Large Band 3 Capacity 5,000 – 19,999	£900	£980
Major - Band 4 Capacity 20,000+	£1,350	£1,469
<b>Football Pitches</b>		
<b>Full Permit 30 Matches</b>		

Pitch Only – Booking League	£797	£868
Pitch and Dressing Room – Booking League	£869	£946
Pitch Dressing Room and Showers – Booking League	£1,018	£1,018
Pitch Only – Adult	£961.50	£1,047
Pitch and Dressing Room – Adult	£1,086	£1,182
Pitch Dressing Room and Showers – Adult	£1,204	£1,311
Pitch Only – Junior	£488	£531
Pitch and Dressing Room – Junior	£547.50	£596
Pitch Dressing Room and Showers – Junior	£605.50	£660
<b>Half Permit – 15 Matches</b>		
Pitch Only – Booking	£401	£437
Pitch and Dressing Room – Booking	£465	£506
Pitch Dressing Room and Showers – Booking	£526	£573
Pitch Only – Adult	£482	£525
Pitch and Dressing Room – Adult	£566.50	£617
Pitch Dressing Room and Showers – Adult	£626	£681
Pitch Only – Junior	£255	£278
Pitch and Dressing Room – Junior	£288	£314
Pitch Dressing Room and Showers – Junior	£315	£343
<b>Casual Booking Per Game</b>		
Pitch Only (Excl Vat)	£50.50	£55
Pitch and Dressing Room (xcl Vat)	£65	£70.75
Pitch Dressing Room and Showers (Excl Vat)	£75.50	£82.25
<b>Allotment Plots</b>		
Allotment Plots (Per Sq Metre)	28p	30p
Average Plot Size – Per annum	£70	£76.20

<b>Bereavement Services Sales Fees and Charges</b>		
Birch – New Grave and Burial – Both Resident	£2,070	TBC
Combination	£2,470	TBC
Both non resident	£3,504	TBC
Beech – New Grave, with burial and chapel – Both Resident	£2,265	TBC
Combination	£2,992	TBC
Both non resident	£3,804	TBC
Oak – With grave selection, burial and chapel – Both Resident	£2,530	TBC
Combination	£3,337	TBC
Both non resident	£4,241	TBC
Private Baby Grave – Direct to grave (aged 4 and under) – Both Resident	£505	TBC
Combination	£1,094	TBC
Both non resident	£1,627	TBC
Chestnut – Reopen direct to grave – resident	£950	TBC
Non Resident	£1,615	TBC
Whitebeam – Reopen with chapel – resident	£1,079	TBC
Non Resident	£1,816	TBC
Ash – Pre purchase of grave – resident	£1,715	TBC
Non Resident	£2,971	TBC
Burial in shared public grave -resident	£205	TBC

Non Resident	£1,615	TBC
Burial in shared public grave with chapel -resident	£318	TBC
Non Resident	£1,816	TBC
NVF Burial in shared public grave - resident	£83	TBC
Non Resident	£155	TBC
New Grave and burial in The Woodlands or The Meadow - Both resident	£1,799	TBC
Non Resident	£2,297	TBC
Combination	£2,130	TBC
Burial in existing Grave in The Woodlands or The Meadow - Both resident	£794	TBC
Non Resident	£997	TBC
Woodland advance purchase – Resident	£1,323	TBC
Non resident	£1,679	TBC
New Grave and burial in Muslim Plots - Both resident	£2,450	TBC
Non Resident	£4,143	
Combination	£3,250	
New Grave and burial in Jewish Plots - Both resident	£1,947	TBC
Non Resident	£3,273	TBC
Combination	£2,563	TBC
Burial in Jewish Plots (re-opened)- resident	£1,018	TBC
Non Resident	£1,729	

ELM: Cremation & service with Side Chapel	£774	TBC
Yew: Cremation & service with Centre Chapel	£933	TBC
Environmental surcharge (mercury abatement)	£61	TBC
Direct Cremation (selected times)	£420	TBC
Simplicity Cremations (selected times)	£590	TBC
<b>Burial or strewing of cremated remains</b>		TBC
Sycamore Burial of ashes in an existing grave or cremation plot - non-resident	£546	TBC
Pine purchase of new cremation plot (including first burial) - both resident	£1526	TBC
Pine purchase of new cremation plot (including first burial) - both resident	£1,954	TBC
Pine purchase of new cremation plot (including first burial) - both non-resident	£2,456	TBC
<b>Products</b>		
Book of Remembrance	2 lines £143 (inc VAT) 5 lines £182 (inc VAT) 8 lines £250 (inc VAT) Emblem £159 (inc VAT) "	
Bench + Inscription	£1,239.00	TBC
Bench plaque on shared bench	£504.00	TBC
Bench lease renewal	£942.00	TBC
Kerb plaque	£411.00	TBC
Ceramic photo	£174.00	TBC

Replacement plaque - tree	£119.00	TBC
Replacement plaque -rose	£104.00	TBC
Woodlands sandstone plaque	£326.00	TBC
Woodlands sandstone plaque + Inscription	£154.00	TBC
Wall plaque + inscription	£427.00	TBC
Columbarium/Memorial tower	£869.00	TBC
Columbarium/Memorial tower niche	£716.00	TBC
Columbarium additional placing + adding inscription	£244.00	TBC
Granite deskop stone + inscription	£733.00	TBC
Granite cremation plot kerbs	£530.00	TBC
Granite chippings (White)	£180.00	TBC
Granite chippings (Coloured)	£208.00	TBC
Granite Lawn Tablet	£530.00	TBC
Memory Tree Leaf + Inscription (5 years)	£215.00	TBC
Memory Tree Leaf + Inscription Motif	£242.00	TBC
Memory Tree Leaf Lease Renewal	£165.00	TBC
Marker stone + inscription	£159.00	TBC
Public Stone	£195.00	TBC
Right to Erect Stone	£203.00	TBC
Replacement/Alteration of Headstone or memorial	£129.00	TBC
Transfer of Exclusive Right of Burial without Stat Dec	£42.00	TBC
Transfer of Exclusive Right of Burial with Stat Dec	£93.00	TBC
Extra Grave width	£287.00	TBC
Late alterations to grave	£375.00	TBC
Mudstoning or staking of stone	£75.00	TBC
Concrete Foundations	£216.00	TBC
Removing kerbstones	£339.00	TBC

Casket + urns (standard)	£81.00	TBC
Additional 30 mins Side Chapel	£152.00	TBC
Additional 30 mins Centre Chapel	£219.00	TBC
<b>Waste and Recycling</b>		
New or replacement reuse bin	£22	TBC
Bulky Collection – first bulky collection – 3 items	Free	
Additional collections	£27	TBC
<b>Pest Control</b>		
Rats (for a comprehensive treatment course consisting of up to 3 visits)	£50	TBC
Mice (for a comprehensive treatment course consisting of up to 3 visits)	£87	TBC
Cockroaches comprehensive treatment course consisting of up to 3 visits	£102	TBC
Bed Bugs (A free survey is required before treatment can start. If the property is a House in Multiple Occupation (HMO), all rooms need to be treated at the same time. HMO's are classed as commercial properties further details available online <a href="http://www.manchester.gov.uk">www.manchester.gov.uk</a> )	From £127	TBC
Fleas (for one treatment visit)	£94	TBC
Wasps (per wasp nest)	£72	TBC
Ants (one treatment visit inside the home only)	£70	TBC
Squirrels (for a comprehensive treatment course consisting of up to 3 visits)	£160	TBC
Beetles (for one treatment visit)	£87	TBC
<b>Markets</b>		
<b>Gorton Retail Market -</b>		
<b>Outdoor Market (trading Mon, Wed, Fri &amp; Sat &amp; gazebo provided)</b>		
1 stall, size 9 square metres - daily charge (net charge). Any day	£15	TBC
2 stalls, size 18 square metres - daily charge (net charge). Any day	£28.33	TBC
Service Charge - all areas charge per square metre (weekly charge)	£6.75	TBC

<b>Indoor Market (trading Mon to Sat), Service and rent charge. Service (net)</b>		
Rental Charge - Primary (hot food & high volume services) weekly per sq metre	£5.5	TBC
Rental Charge - Secondary (Fresh food, services & direct sales) weekly per sq metre	£2.75	TBC
Rental Charge - Tertiary (Dry goods and display areas) weekly per sq metre	£1.38	TBC
Rental Charge - Sub Tertiary (Seating areas & discount new tenants) weekly per sq metre	£0.68	TBC
Indoor Storage - weekly per sq metre	£1.97	TBC
<b>Longsight Retail market</b>		
Permanent stalls (trading Wed, Fri & Sat) - charge per sq metre – 3 days depends on position.	9.47 to 13.65	TBC
Permanent stalls - additional trading day (Tuesday) daily charge	£16.43	TBC
Permanent stalls - additional trading day (Thursday) – daily charge	£14.69	TBC
<b>Casual stalls (trading Tues, Wed, Thurs, Fri &amp; Sat).</b>		TBC
1 stall, size 8.7 square metres - daily charge (net charge). Tuesday	£36.33	TBC
1 stall, size 8.7 square metres - daily charge (net charge). Wednesday	£36.43	TBC
1 stall, size 8.7 square metres - daily charge (net charge). Thursday	£20.78	TBC
1 stall, size 8.7 square metres - daily charge (net charge). Friday	£36.43	TBC
1 stall, size 8.7 square metres - daily charge (net charge). Saturday	£44.11	TBC
<b>Casual stall - 1 stall, 3 day charge (net charge). Wed, Fri &amp; Sat</b>		
Outdoor standard	£83.47	TBC
Outdoor Small	£88.56	TBC
Storage various sizws weekly per sq metre	£4.13	TBC
<b>Wythenshawe Retail Market</b>		

Outdoor Market - Kiosks	£14.13	TBC
Outdoor Market - Permanent Stalls	£13	TBC
Storage (Indoor)	£3.25	TBC
<b>New Smithfield Wholesale Market</b>		
Warehouse units on C & D Hallway - charge per square foot	£7	TBC
Warehouse units on A & B Hallway - charge per square foot	£6	TBC
Warehouse - F Units - charge per square foot	£5	TBC
Fish Market - charge per square foot	£6.66	TBC
Offices - charge per square foot	£15	TBC
<b>Market Rights</b>		
Market - Charge per trading position		
Up to 200 trading spaces	£4.5	TBC
More than 200 trading spaces	£3.8	TBC
Car Boot - Charge per trading position	£1.5	TBC
Administration charge Generation of Market Rights Licence document	£55	TBC
<b>Sunday Market and Car Boot</b>		
Annual Licence Charge - all traders – Market only	£83.33	TBC
<b>Charge Per Trading Day</b>		
Car Boot Car (net)	£16.50	TBC
Car Boot Van (net)	£22.00	TBC
Market - New Items (net)	£33.00	TBC
<b>Annual Charge for Food Traders</b>		
Ice Cream or Donuts - small operator (net)	£1,575	TBC
Hot Food - medium size operator (net)	£4,725	TBC
Large Operators - Meat van (net)	£26,250	TBC
Car Parking (net)	£2.08	TBC

Concession Parking	£1.25	TBC
<b>Highways Services</b>		
Vehicular Crossing Construction - Domestic	£900 to £1,938	£954 to £2,054
Extension of a Vehicular Crossing	802 to 1,220	850 to 1293
H-Bar - Vehicle Driveway protection marking (Advisory marking only)	216.00	229.00
Disabled Parking Bay marking (Advisory marking only)	£350	£371
Skip Registration	£150	£159
Permit fee - Seven days maximum (registered provider)	£38	£40
Permit fee – Seven days maximum (non registered provider)	£38	£40
Removal of Unauthorised Skips	£489	£518
Scaffolding / Hoarding Permits - Administration Only	£150	£159
Inspection fee area up to 25m2 - in respect of Scaffolding / Hoarding Permits	£76	£81
Inspection fee area up to 50m2 - in respect of Scaffolding / Hoarding Permits	£113	£120
Inspection fee area up to 75m2 - in respect of Scaffolding / Hoarding Permits	£150	£159
Inspection fee area up to 100m2 - in respect of Scaffolding / Hoarding Permits	£188	£199
Inspection fee area up to 125m2 - in respect of Scaffolding / Hoarding Permits	£226	£240
Inspection fee area greater than 125m2 - in respect of Scaffolding / Hoarding Permits	£264	£280
Mobile Elevating Working Platform	£76	£81
Cranes	£150	£159
Crane Oversailing License	£451	£478
Steel Box or Container on Highway	£150	£159
Inspection fee - in respect of Steel Box or Container	£76	£81
Temporary Traffic Lights Approval	£226	£240
Emergency 5 day or 21-day Notice	£752	£797

Premeditated Temporary Traffic Regulation Order (TTRO)	£2,265	£2,401
Additional TTRO - having no more than one set of diversion plans or start date	£1,284	£1,361
Extension of premeditated TTRO up to Eighteen Months Maximum	£1,209	£1,282
No Time Limit premeditated TTRO	£4,670	£4,950
Town & Police Clauses and Section 16A Orders - Charitable Events / Street Parties	£150	£159
Town & Police Clauses and Section 16A Orders - Commercial Street Parties / Filming	£601	£637
TP&C / 16A Charge for Large Commercial Events lasting one day	£2,929	£3,105
TP&C / 16A Charge for Large Commercial Events lasting for more than one day	£4,055	£4,298
Additional TP&C / 16A Order per road or Order type for the same event	£76	£81
Recovery of staff time for removal of signs left on Highway	£76	£81
Producing / Checking / Approving Traffic Diversion plans	£150	£159
Additional checking fee for above over 2 hours	£76	£81
Provision and deployment of traffic management equipment for emergency works using Council Team	£58	£61
Provision and deployment of traffic management equipment for emergency works using a specialist provider. Initial charge: Up to four hours	£383	£406
Additional charge for weekday work: Four hours to eight hours	£383	£406
Additional charge for weekend work	£383	£406
Additional charge for bank holiday work	£575	£610
Additional charge for work over eight hours	£141	£149
Daily safety checks	£52	£55

Weekly hire of traffic management equipment for each week or part thereof after initial deployment	£129	£137
Recovery of traffic management equipment	£192	£204
New Roads & Street Works Act (NRSWA) - Section 50 Licence / Sewer Connections / Foundation works and other Apparatus (registration and first 200m of inspection)	£1,537	£1,629
Fee to be retained if Licence is cancelled prior to the date it comes into force	£301	£319
Inspection of each additional 200m length of road disturbed	£301	£319
Excavations in the Highway (Opening Up Permit) - per street	£376	£399
<b>Projection Over / Building Under Licence</b>	£451	£478
Administration charge for processing requests for access to streets restricted by automatic bollards within the City Centre, outside of the prescribed times.	76.00	81.00
Street Naming and Numbering request of up to 10 properties	57.00	60.00
Street Naming and Numbering request for each additional property	13.00	14.00
Re-naming of a property or a street (plus legal fees as appropriate)	35.00	37.00
Street Naming and Numbering enquiry	35.00	37.00
Highway Searches / Plans and Enquiries - up to five questions	150.00	159.00
Highway Searches / Plans and Enquiries - each additional question	38.00	40.00
Meeting with third parties to consider the installation / construction of structures in connection with Utility company works / requirements above or below ground. Up to two hours including any travelling time.	150.00	159.00
Meeting with third parties to consider the installation / construction of structures in connection with Utility company works / requirements above or below ground for each additional hour or part thereof.	76.00	81.00
Hire of Signs for Street parties	38.00	40.00
Homewatch Signs - Admin fee per application	76.00	81.00

Homewatch Signs (per sign)	38.00	40.00
Development / Event Signing administration only - noncharitable events	150.00	159.00
Use of MCC furniture for event signs. Up to 2 months - noncharitable events	136.00	144.00
Use of MCC furniture for development signs. Up to 6 months	472.00	500.00
Water Leak Gritting charge	359.00	381.00
Make safe Stop Tap cover with grit	359.00	381.00
Repeat Inspection of Stop Tap covers	76.00	81.00
Public Path order	2573.00	2727.00
Base rate for undertaking works and duties.	76.00	81.00
<b>M Four Communications &amp; Language Support Service</b>		
Face to Face Interpretation	£22 per hour minimum charge 2 hours	£22 per hour minimum charge 2 hours
All Legal Interpretation (Minimum 1 hour, nearest half hour thereafter)	£32 per hour	£32 per hour
Telephone Interpretation - (Minimum 1 hour, nearest half hour thereafter)	£25 per hour	£25 per hour
Travel Expenditure -		
Car Mileage	45p per mile	45p per mile
Travel Time	£12 per hour outside Manchester	£12 per hour outside Manchester
Accessible and Alternative Information Formats – Various Formats	Price on application	Price on application
British Sign Language (Minimum first 3 hours £150)	£75 per hour	£75 per hour
Written Translations – Certificates, Marriage, Birth Death etc Minimum fee upto 00 words	£50 per certificate	£50 per certificate
Generic Written Translations – Minimum fee £30 up to 100 words – Rare languages may be charged at a higher rate – estimate provided	£150 per 1000 English Words	£150 per 1000 English Words

<b>M- Four Design Studios</b>		
<b>Commercial Rates</b>		
Art Direction and Design	£90 per hour	£95 per hour
Design	£90 per hour	£95 per hour
Filming, Editing and Photography	£80 per hour	£85 per hour
Creative Artwork	£70 per hour	£75 per hour
Artwork	£60 per hour	£65 per hour
Proofreading and sub editing	£60 per hour	£65 per hour
Account management	£80 per hour	£85 per hour
Copywriting	£70 per hour	£75 per hour
<b>Partner Rates</b>		
Art Direction and Design	£60 per hour	£65 per hour
Design	£60 per hour	£65 per hour
Filming, Editing and Photography	£50 per hour	£55 per hour
Creative Artwork	£50 per hour	£55 per hour
Artwork	£40 per hour	£45 per hour
Proofreading and sub editing	£40 per hour	£45 per hour
Account Management	£50 per hour	£55 per hour
Copywriting	£50 per hour	£55 per hour
<b>Registrars</b>		
Ceremony Approved Venue Mon-Fri	£500	£500
Ceremony Approved Venue Saturday	£600	£600
Ceremony Approved Venue Sunday	£700	£700
Ceremony Approved Venue Bank Holiday	£700	£700

Ceremony – Register Office Mon – Fri	£225	£225
Ceremony – Register Office Saturday am	£350	£350
Ceremony – Register Office Saturday pm	£350	£350
<b>Births, Death, marriage or Civil Partnership Certificates</b>		
<b>Standard Service – Issued at time of registration, or within 15 days of request</b>		
Birth, Death and Marriage Certificate issued by a Registrar or Superintendent Registrar	£11	£11
Civil Partnership Certificate issued by Local Registration Authority	£11	£11
<b>Priority Service – Issued on or before next working day 9orders up to 3pm)</b>		
Birth, Death and Marriage Certificate issued by a Registrar or Superintendent Registrar	£35	£35
Civil Partnership Certificate issued by Local Registration Authority	£35	£35
<b>Fees For marriage</b>		
Entry of each notice of marriage for persons subject to Home Office Referral and Investigation scheme	£47	£47
Entry of each notice of Marriage for all other persons	£35	£35
Consideration by Superintendent Registrar of divorce outside British Isles	£50	£50
Consideration by Registrar General of divorce outside British Isles	£75	£75
<b>Attendance at the Ceremony</b>		
At the register office	£46	£46
At a registered building – Charge is set by Local Authority where venue is located	£86	£86
<b>Fees for the Conversion of a Civil Partnership into Marriage</b>		
At a Register Office	£45	£45
<b>Two stage procedure on other premises</b>		

Completing the declaration	£27	£27
Signing the declaration in a religious building registered for same sex marriage	£91	£91
<b>Fees payable for Changes to Initial Registration</b>		
Change of Forename added within 12 months of birth registration	£40	£40
Consideration by Registrar/Superintendent Registrar of a correction	£75	£75
Consideration by Registrar General of a correction	£90	£90
<b>Fees for Searches in Indexes</b>		
General Search – search by the applicant in indexes for not more than 6 hours - - note no fee payable if a specific index is specified.	£18	£18